



# CENTRE FOR SPONSORED RESEARCH AND CONSULTANCY

(Formerly Centre for Technology Development and Transfer)

ANNA UNIVERSITY, CHENNAI - 600 025



**DR N BALASUBRAMANIAN**

PROFESSOR AND DIRECTOR

**Lr. No. 2223ADM169/CSRC**

**Date: 01.02.2023**

## CIRCULAR

To

All the Deans of Campuses

All the Dean of Regional Campuses and Constituent Colleges

All the Directors of Centres / Institutions

All the Head of Departments

Sir / Madam,

**Sub:** CSRC – Claim bills for Financial Year 2022-2023 - Submission of Bills – Certain Instructions – Regarding.

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The staff members are requested to submit the claims / bills for payment at CSRC on or before **06.03.2023 (Monday) at 5:00 pm** in order to complete the payment of bills through Intra-bank transfer / NEFT within the financial year 2022-2023.

It is again requested to ensure that the necessary arrangements are made to present the claim bills as early as possible without waiting for the last date. The bills will not be admitted after 06.03.2023 for the Financial Year 2022-2023.

Your co-operation of adherence to the last date is highly solicited.

  
**DIRECTOR**

**Copy to:**

1. All the Faculty members (via e-mail)
2. The Director RCC (with a request to communicate to all staff members of CEG / MIT / ACT / SAP / Regional Centres / Constituent Colleges / through University mail)
3. PS to Vice Chancellor
4. PA to Registrar
5. Stock file

   
1/2 1/2/23